A2

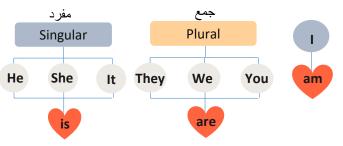
Grammar Booklet

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RKC, GS English Communication 30/01/2020







Nouns اسم	Verb to be فعل	Noun اسم
I I	am	or أو
Singular noun	is	Adjective صفة
Plural noun	are	صفه

* I am hungry.

* She is lazy.

* They are students.

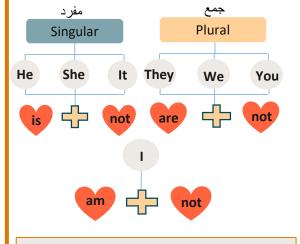
Apply the grammar rule to your writing:

1._____

2

3._____

>>> Verb to be: Negative form (Present Tense)



Nouns اسم	Verb to be فعل	Negative نف <i>ي</i>	Noun اسم
I	am		or أو
Singular noun	is	Not	Adjective صفة
Plural noun	are		صفه

* I am <u>not</u> hungry.

* She is <u>not</u> lazy.

* They are <u>not</u> students,

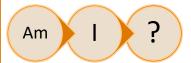
Apply the grammar rule to your writing:

1._____

2._____

3.

>>> Verb to be: Question form (Present Tense)



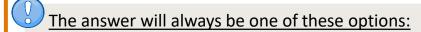






- * Am I in this class?
- * Is she your sister?
- * Are they visitors?

Verb to be	Nouns
am	Ι
is	Singular noun
are	Plural noun



- Yes, I am. Yes, (they, we, you) are. Yes, (she, he, it) is.
- No, I'm not. No, (they, we, you) aren't. No, (she, he, it) isn't.



>>> Remember:

Verb to be **sentence** formation

ce formation | Verb to be question formation







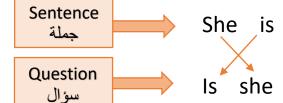


She is beautiful.

Is she beautiful?

beautiful.

beautiful?



	Verb to be	Nouns	Example
WH	am	I	- Where am I?
Question Words	is	Singular noun	- What is Tom's number?
	are	Plural noun	- When are your friends coming?



>>> Let's practice

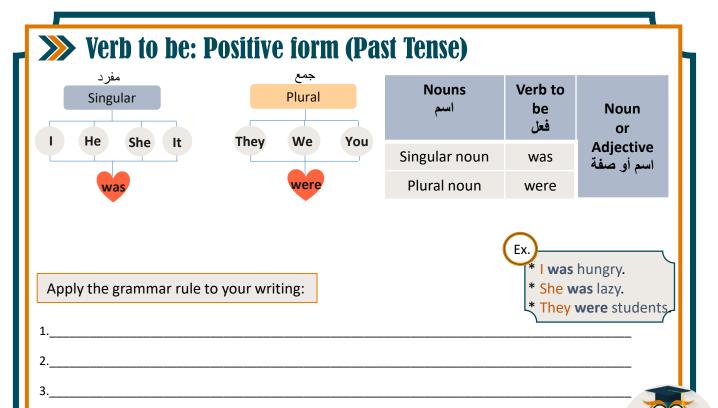
Complete the text using the correct form of "to be"

My name (be) ______(1) John. I (be) ______(2) fifteen years old. I live on a farm. It (be) ______(3) in the country. I always wake up early. Sometimes, it (be) ______(4) still dark when I wake up. First, I go to feed the chickens. While the chickens (be) ______(5) eating, I go into their house to collect their eggs. Chicken eggs (be) ______(6) really good to eat. They _____ really tasty and they help your body to become more healthy.

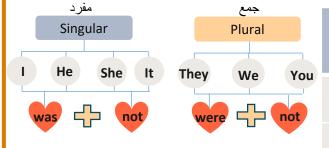
Choose the correct form of "to be"

1. (be) Taylor going to the pool later?	2. We (be) leaving tonight.
a) is b) are c) am	a) is b) are c) am
3. I (be) ready to go.	4. Tom and I (be) going to the mall.
a) is b) are c) am	a) is b) are c) am

Let's practice Apply the grammar rule to your writing: 1. (am) 2. (is) 3. (are) 1. (am) 2. (is) 3. (are) 1. (am) 2. (is) 3. (are) 1. (am) 2. (is) 3. (are)



>>> Verb to be: Negative form (Past Tense)



Nouns اسم	Verb to be فعل	Negative نف <i>ي</i>	Noun or
Singular noun	was	Not	Adjective اسم أو صفة
Plural noun	were		

Apply the grammar rule to your writing:

1._____

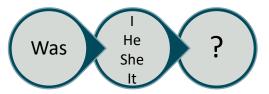
2._____

3._____

* I was <u>not</u> hungry. * She was <u>not</u> lazy.

* They were not students.

>>> Verb to be: Question form (Past Tense)





- Ex.
- * Was I in this class?
- * Was she your sister?
- * Were they visitors?

Verb to be	Nouns	
was	Singular noun	Ac فة
were	Plural noun	

Noun or Adjective اسم أو صفة



The answer will always be one of these options:

- Yes, (I, she, he, it) was.
- Yes, (they, we, you) were.
- No, (I, she, he, it) was not.
- No, (they, we, you) were not.



اسم

>>> Remember:

Verb to be **sentence** formation

V





She was happy.

Verb to be **question** formation







فعل Verb فعل Complement

Subject



Question Was she happy?

	Verb to be	Nouns	Example
WH Question	was	I	- Where was I?
Words	was	Singular noun	- What was Tom's number?
	were	Plural noun	- When were planning to come?



>>> Let's practice

Complete the text using the correct form of "to be"

Last night I (be) ______(1) at Ben's house. Monica (be) ______(2) there and Ravi too. We (be) ______(3) in Ben's new tent in the garden. It was freezing outside so it (be + not) ______(4) much fun! It was scary too. There (be) ______(5) a strange noise in the garden, but it (be + not) ______(6) a monster, it (be) ______ Ben's dog!

Choose the correct form of "to be"

1. Rana and	I (be)	at the party last night.	2. The old h	ouse (be) built in 1967.
a) was	b) were		a) was	b) were
3. Yesterday	(be)	the best day of my life!	4. Who (be)	at the pool yesterday?
a) was	b) were		a) was	b) were

>>> Let's practice

Apply the grammar rule to your writing:

Positive sentences

2. (SN) _____

3. (PN) _____

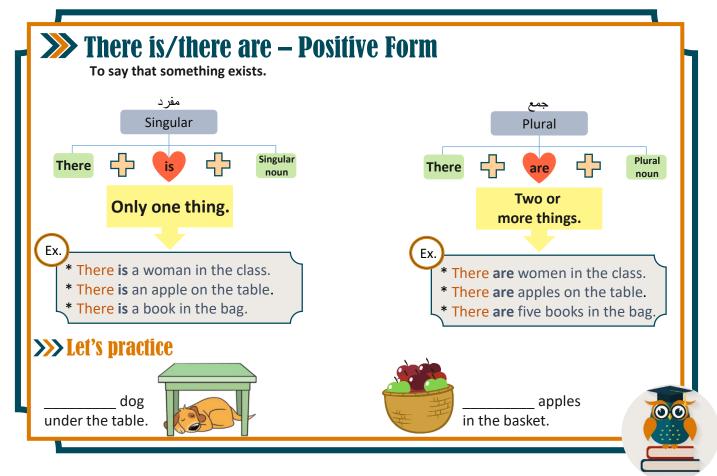
Questions & answers

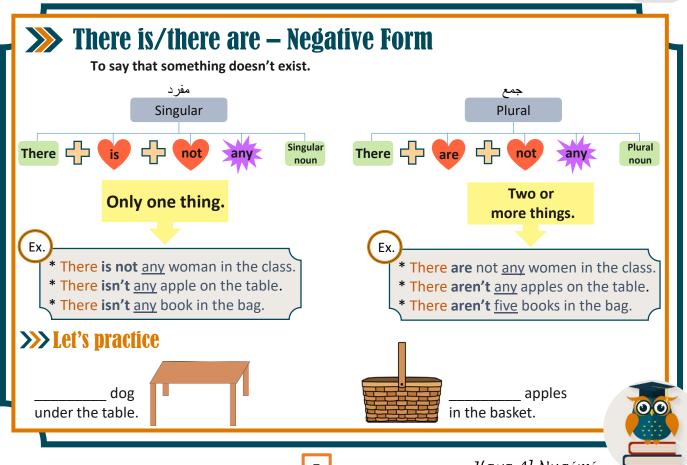
1. (I) _____

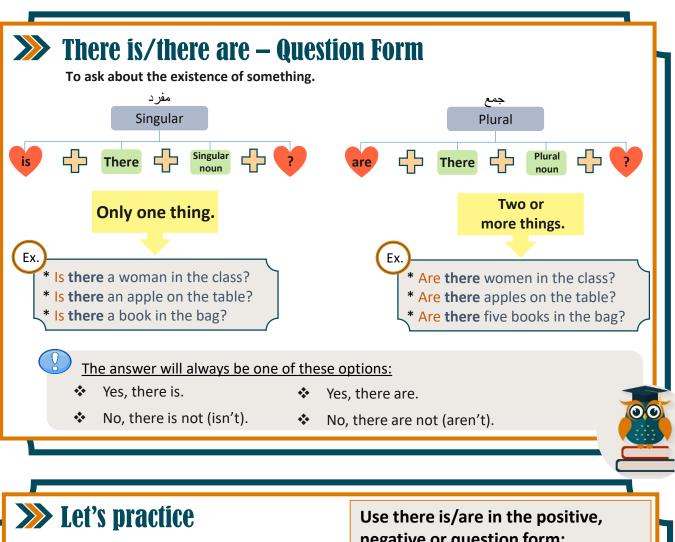
2. (SN) _____

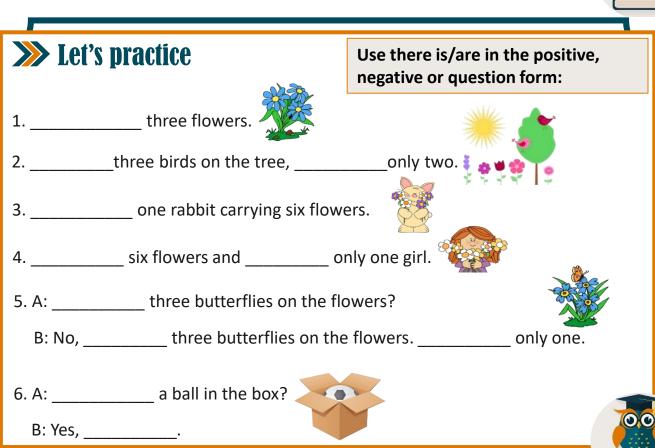
3. (PN) _____

Negative sentences









>>> Wh question words

What

To ask about things.

Where

To ask about place.

Why

To ask about reasons.

How

To ask about manner or quantity.

When

To ask about time.

Who

To ask about a person or people.

الكلمة Word	المعنى Meaning
What	ما/ ما هو/ ما هي
Where	أين
How	کیف/ کم
الكلمة Word	المعنى Meaning
When	متی
Who	من

لماذا

Example:

What is your name? Where are you from? How old are you? When did you graduate? Who is your best friend? Why are you absent?

Why



>>> Let's practice

Use the WH question words to complete the dialog:

is your name? Ahmed: Hello,

Saeed: Hi, my name is Saeed.

Ahmed: Hi Saeed, I'm Ahmed.

Saeed: _____ old are you Ahmed?

Ahmed: I'm 19 years old.

is your birthday?

Ahmed: My birthday is on 19th Feb.

Saeed: _____ are you from?

Ahmed: I'm from Dubai.

Saeed: is your best friend? Ahmed: My best friend is Mohammed.

Saeed: do you like him?

Ahmed: Because he is very smart and he helps me all the time.

What Who

Where How

When Why





>>> Singular & Plural

In general the plural of a noun is formed by adding -s to the noun.

مفرد Singular	جمع Plural
a car	cars
a student	students
an apple	apples

When the noun ends in -ss, -sh, -ch or -x, we add -es to the noun.

مفرد Singular	جمع Plural
a class	classes
a brush	brushes
a match	matches
a box	boxes

3 When the noun ends in a CONSONANT + y, we remove -y and add -ies to the noun.

مفرد Singular	جمع Plural
a lady	ladies
a city	cities
a story	stories

4 When the noun ends in a **VOWEL + y**, we add -s to the noun.

مفرد Singular	جمع Plural
a day	days
a monkey	monkeys
a boy	boys



>>> Singular & Plural

Nouns ending in -o, add -es or -s to the singular.

مفرد Singular	جمع Plural
a tomato	tomato <u>es</u>
a volcano	volcano <u>es</u>
a piano	pianos
a photo	photos

A few nouns we form their plural by making some changes to the word.

مفرد Singular	جمع Plural
a man	men
a tooth	teeth
a mouse	mice

6 Nouns ending in -f or -fe add -s. Some nouns end in -f or -fe, change -f or -fe into v and add -es.

مفرد Singular	جمع Plural
a proof	proof <u>s</u>
a chief	chief <u>s</u>
a knife	kni <u>ves</u>
a wife	wi <u>ves</u>

We should always use an article before a singular noun.





Let 3 practice

Write the plural or the singular form of the noun in the gap

- 1. How many (child) _____ do you have?
- 2. She has two (sister) _____ and three (brother) _____.
- 3. My friend has a red (bicycle) ______.
- 4. Greg has many useful (book) _____ about fixing cars.
- 5. Cats like to catch (mouse) ______.
- 6. How many (woman) _____ work in your office?
- 7. We need to buy some (egg) _____ and two (bottle) _____ of orange juice.
- 8. I can see two (fish) ______ in the fish tank.
- 9. We still have to wait for two (hour) _____ for the movie to begin.
- 10. I plan to visit two (country) _____ this summer.



>>> Let's practice

Find the plural forms then write the singular form below

Н	Н	Q	F	N	N	W	Р	Т	C	K	K	N	J	0
Μ	Ι	C	Ε	Р	0	Р	Ε	L	U	Z	N	N	Q	N
W	U	Μ	Р	L	٧	U	Е	Χ	F	R	Ι	J	C	G
C	0	Α	٧	L	Р	R	Н	Α	٧	Е	٧	0	W	Τ
W	Н	Е	C	Τ	Р	٧	S	D	C	N	Е	0	Χ	G
W	S	Ι	Е	L	Р	0	Е	Р	Е	L	S	Т	S	S
Μ	D	S	L	Ι	R	Ι	Α	Υ	K	Χ	Μ	K	Α	L
Χ	K	J	K	D	J	C	Ι	Τ	R	Ι	F	Р	В	X
V	G	Α	L	C	R	0	Q	В	D	J	В	R	X	F
В	F	Z	Μ	D	L	Е	Τ	0	R	Τ	P	L	Ι	Ι
Н	Р	J	Τ	K	F	Α	N	R	Ι	Р	Р	Υ	٧	Р
Μ	Τ	Μ	Α	Τ	S	X	Τ	X	N	Z	G	G	D	C
C	Ι	Е	F	G	Χ	Τ	W	٧	U	F	В	U	R	Q
D	U	N	Е	В	L	U	S	X	K	Υ	Μ	Z	G	Н
Α	В	D	0	Т	0	Α	R	W	F	Н	Υ	D	1	0

Plural	Singular
Children	
Knives	
Mice	
People	
Men	
Wolves	
Women	
Teeth	
Sheep	
Feet	



>>> Pronouns

Subject			Object
1	<i>I</i> know Fatema.	Mahra knows <i>me</i> .	me
we	<i>We</i> know Fatema.	Mahra knows <i>us</i> .	us
you	You know Fatema.	Mahra knows <i>you</i> .	you
he	<i>He</i> knows Fatema.	Mahra knows <i>him.</i>	him
she	<i>She</i> knows Fatema.	Mahra knows <i>her</i> .	her
they	<i>They</i> know Fatema.	Mahra knows <i>them</i> .	them
it	It is nice	it	

(1)		am	Moni	ca. (2)	ar	n ninet	een yea	rs old. (3)	have	one si	ister.
Her	name	is	Judy.	(4)	likes	readin	g book	s. Judy	& (5)_		_like to	o go
shop	ping.	Yest	erday,	(6)	went	to the	mall a	nd boug	ht new	dresses.	When	our
motl	her s	aw	the	dresses,	(7)		loved	(8)	!	(9)		said
(10)		ar	e ver	y nice!								

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>>> Let's practice

Choose the correct answer:

1. I can help with your homework.							
a. your	b. me	c. you					
2. Their Math teacher always helps							
a. they	b. their	c. them					
3. I will ask about the test.							
a. him	b. he	c. his					
4 li	ke our friend Gerry						
a. us	b. we	c. our					
5. I need to meet	5. I need to meet to talk about the project.						
a. his	b. her	c. him					

Personal Pronouns (Subject)

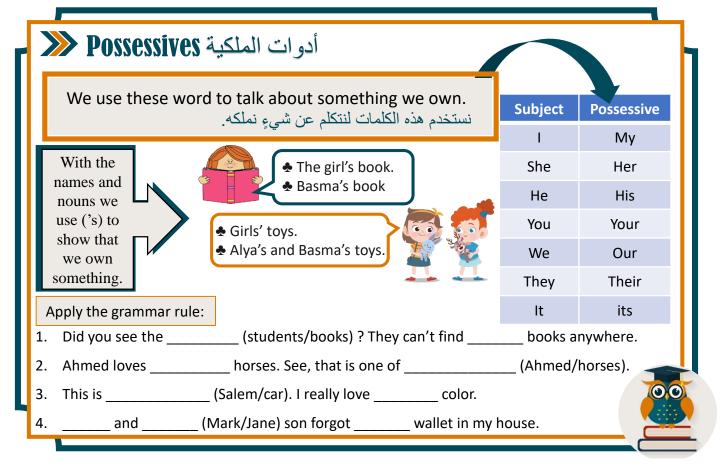
- |
- You
- He
- She
- It
- We
- They

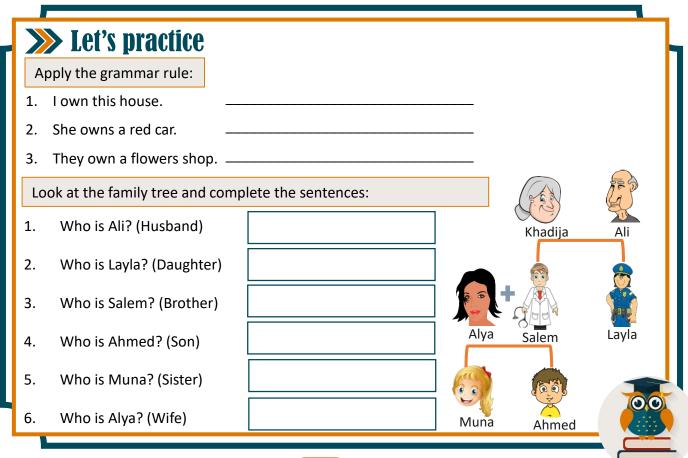
Personal Pronouns (Object)

- Me
- You
- Him
- Her
- It
- Us
- Them

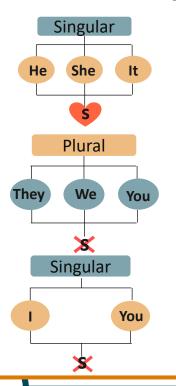








>>> Present Simple: Positive Form



Singular	<u>Pronouns:</u> (He, she and it) <u>Names:</u> (John, Alyaetc.) <u>Nouns:</u> School, student, fatheretc.)	dd (-s) to ne verb						
Example:	She eats breakfast. John reads a book every week. The smart student works hard.							
Plural	Pronouns: (They, we & you) Names: (John and Alyaetc.) Nouns: Schools, students, fathersetc.)	't add (-s) ne verb						
Example:	They eat breakfast. John and Alya read a book every week. The smart students work hard.							
Singular	Pronouns: (I & you) Don't add (-s) to the verb							
Example	I eat breakfast. You read a book every week.							



>>> Let's practice

Write the verbs in the present simple form

	Speak	Play	Study	Like
I				
He				
She				
lt				
They				
We				
You				

- 1. (I) _____
- 3. (PN) _



>>> Present Simple: Negative form,



Noun اسم	Auxiliary verbs أفعال مساعدة	
I		Infinitive
We	Don't	Verb فع <i>ل</i> مجرد
They	(Do + not)	
You		

Noun اسم	Auxiliary verbs أفعال مساعدة	Infinitive
She		Verb فعل مجرد
Не	Doesn't (Does + not)	عن مبرد
lt	(

- I don't speak French.
- She doesn't study hard.

Fill in with the correct word. (Don't / Doesn't)

I books. (read)

She early. (sleep)

They basketball. (play)

You hard. (work)

He help. (need)

It red color. (like)



>>> Present Simple: Question Form

De	Pronouns (I, We, They,	Infinitive	Complement	Dana	Pronouns (He, She & It)	Infinitive	Complement
Do	You)	Verb فعل مجرد	تكملة الجملة	Does	Singular	Verb فعل مجر د	تكملة الجملة
	Plural nouns	قعل مجرد			nouns	قعل مجرد	

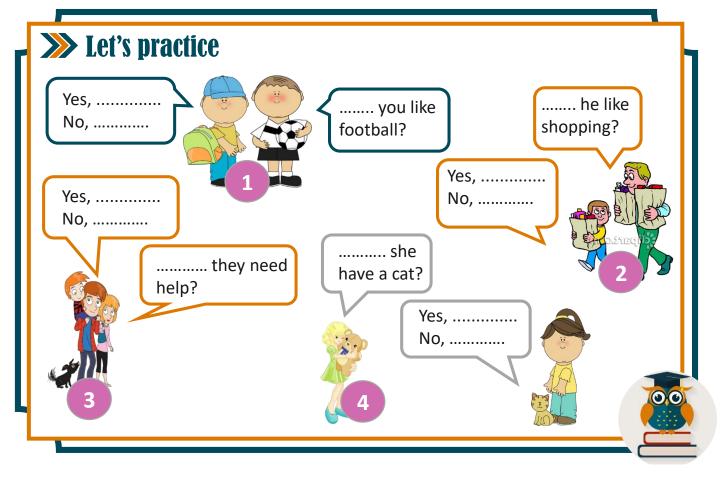


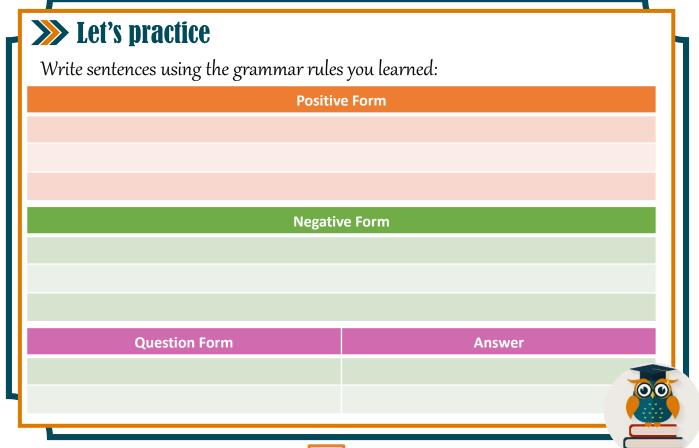
- I like the red car.
- Do you like the red car?
- She writes short stories.
- Does she write short stories?

The answer will always be one of these options:

- Yes, (she, he, it) does. Yes, (I, we, they, you) do.
- No, (I, we, they, you) don't. 💠 No, (she, he, it) doesn't.









>>> Prepositions: Place

In	On	At
to show that something is enclosed or surrounded.	to show position on streets, roads, etc.	to show a specific place, location or position. في
	o c	BUS STOP
The owl is sleeping in the box.	The owl is standing on the box.	The owls are waiting at the bus stop.

Fill in the gaps with the words from the box:

in – on – at

- 1. We met _____ our friend's house.
- 2. They live _____ an apartment.
- 3. The boy is sitting _____the chair.



>>> Prepositions: Place

Under	Behind	Opposite
below the surface of something.	at the back of somebody/something, and often hidden by it or them	on the other side of a particular area from somebody/something and usually facing them. مقابل – في الجهة المقابلة
		CC CC
The owl is under the box.	The owl is standing behind the box.	The green owl is standing opposite the blue owl.

Fill in the gaps with the words from the box: under – behind – opposite

- 1. 'I can't see Jack!' You can't see him because he is ______ that wall.
- 2. 'Can you tell me where is the bank?' 'Sure, the bank is _____ the supermarket.
- 3. I finally found my ID. It was my books.





Prepositions: Time

In		On	At
 Months: in January / in April Seasons: in spring / in winter Years: in 1984 / in 2015 Centuries: in the 20th century Times of day: in the morning / in the evening Longer periods of time: in the past / in the 1990s / in the holidays 	 Days of the week: on Monday Days + parts of days: on Tuesday afternoon / on Saturday mornings Dates: on November 22nd Special days: on my birthday / on the New Year. 		 Clock times: at 7.30 a.m. / at 5 o'clock Festivals: at Eid Al Fater Exceptions: at night / at the weekend
For		Fre	om to
- amount of time لمدة		- with two times/time periods من إلى	
- I stayed at the hospital <u>for</u> 3 hours.		- I was at the colle	ge <u>from</u> 9:00 <u>to</u> 5:00.

>>> Let's practice

rei 3 biaenee

Fill in the gaps with the words from the box:

in on at from ... to for

- 1. I will visit my friend _____ Thursday night.
- 2. The class starts ______ 8:00 _____ 10:00.
- 3. My daughter was born _____ March 2011.
- 4. I lived in London _____ 5 years.
- 5. My little sister loves to read a story _____ bedtime.

Match the preposition with the correct usage:

1	In
2	On
3	At
4	From to
5	For

a Used with days and dates	
b used with months, seasons, years, centuries, general times of	day
c Used with a period of time	
d used to show an exact or a particular time	
e To show when something begins and ends	



>>> Prepositions: Movement

to	through	across
movement with the aim of a specific destination	Movement from one point to the other; from one end to the other	Movement from one side to the opposite side.
Ben is going to the school.	The owl went through the hole in the wall.	The green owl is standing across from the blue owl.

Fill in the gaps with the words from the box:

to – through – across

- 1. The tiger jumped _____ the circle of fire.
- 2. The boys swam _____ the lake.
- 3. My father goes _____ work everyday.



>>> Prepositions: Movement

around	past	over	
Moving in a circle; in or along a curving path.	at the far side of something; beyond; up to or going near	Moving in an upward and forward direction across something	
The owl is flying around the box.	The blue owl flew past the green owl.	The owl jumped over the box.	

Fill in the gaps with the words from the box: around – past – over

- 1. He drove his car _____ the mountains on his way to the ocean.
- 2. Muslims walk the Kaaba 7 times during Hajj and Umrah.
- There are many white birds flying the lake.





>>> Connecting words: and, or, but, because, so



and	or	but	because	so
connects 2 things	gives a choice	connects opposite ideas	tells "why" / gives a reason	gives a result
و	أو	لكن	بسبب	لذلك
I like coffee and chocolate.	What do you want to do? We can go to the cinema or stay home and watch TV.	I like coffee, but I don't like tea.	Mouza studies a lot because she wants high marks.	Noora enjoys reading so she goes to the library a lot.

Exercise 1: Choose the correct answer: and, or, but, because, so

- Please bring your iPad, a pencil _____ a notebook to every class. 1.
- 2. There is a lot of traffic on the road _____ you must drive carefully.
- Ali doesn't do his homework _____ he doesn't like studying. 3.
- Which do you like better, chatting with your friends shopping? 4.
- Mouza likes fashion, _____ she doesn't like shopping. 5.
- Please turn the light off we can see the screen better. 6.
- On Fridays, my family and I often go out to dinner _____ watch a film 7. at the cinema.
- The teacher isn't here now she has a meeting. 8.
- 9. Fatema enjoys reading information about health _____ exercise.
- 10. I don't like living in the middle of the city _____ it is loud _____dirty.

Modals: can, could, may & might (ability & possibility)

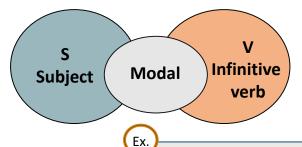
How do we use modals?

Ability قدرة/إمكانية

- Can (Present)
- Could (Past)

Possibility احتمالية

- May
- Might



- She can play basketball.
 - Ahmed <u>may</u> visit his sister today.

>>> Let's practice

- Maya is very good at sports. She ______ play tennis very well.
- 2 When James was in primary school, he play the drum.
- 3 Ann is not in class. She _____ be in the library.
- Sam _____ come to the cinema with us I'm not sure if she's free.

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Modals: can, could, may & might (Negative)

How do we use modals in negative form?

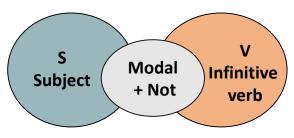
Ability قدرة/إمكانية

- Can (Present)
- Could (Past)

Possibility

احتمالية

- May
- Might

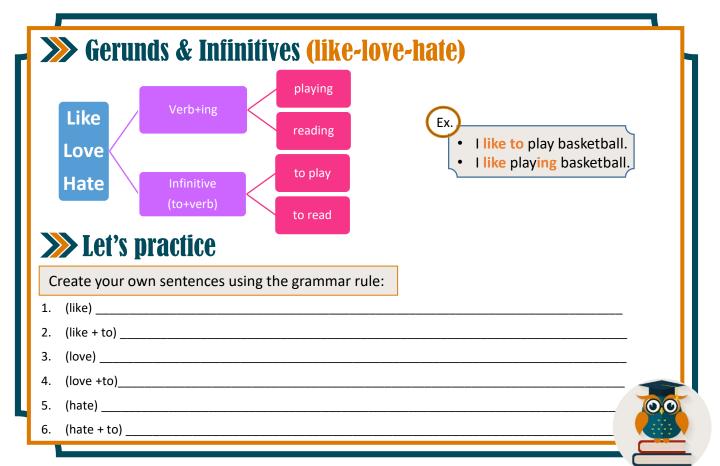


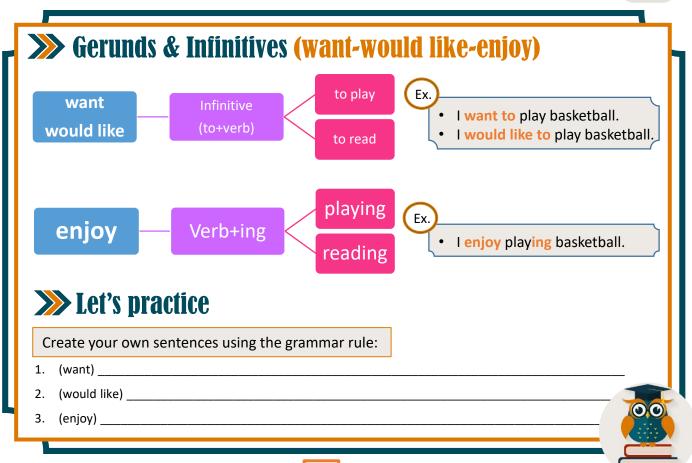
- She <u>cannot</u> play basketball.
 - Ahmed <u>may not</u> visit his sister today.

>>> Let's practice

- 1 Maya is not good at sports. She _____ play tennis very well.
- 2 When James was in primary school, he _____ play the drum.
- 3 Ann is not in class. She _____ come today.
- Sam come to the cinema with us I'm not sure if she's free.







>>> How much & How many



How much and How many are used to ask about quantity.

نستخدم How many و How much للسؤال عن الكمية.

How much



How many



Examples:

- How much money do you have?
- How much sugar would you like in your coffee?

Examples:

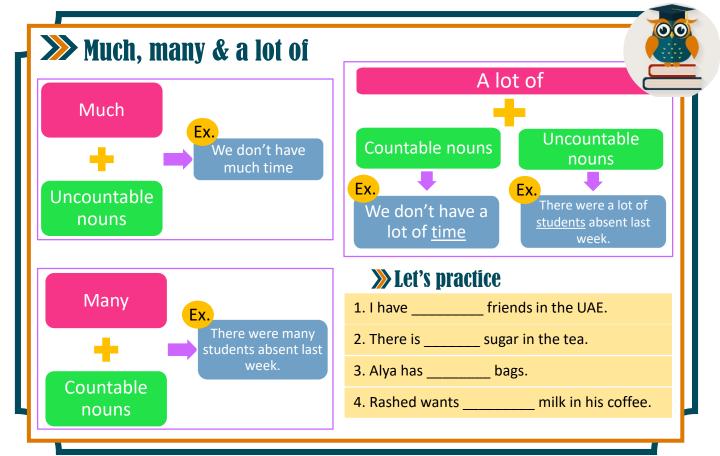
- How many papers do you need?
- How many friends do you have?

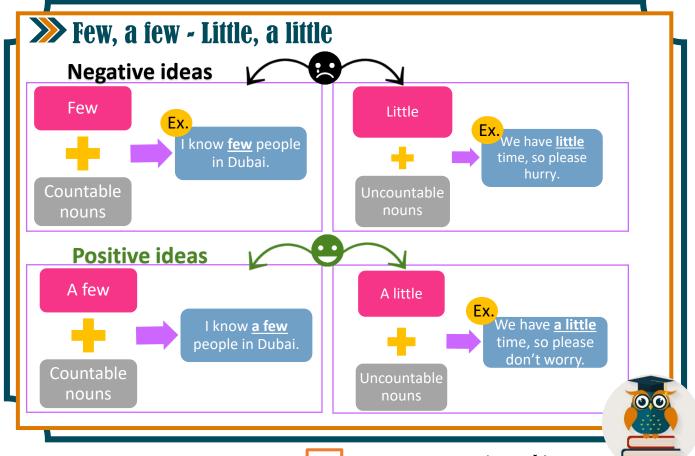


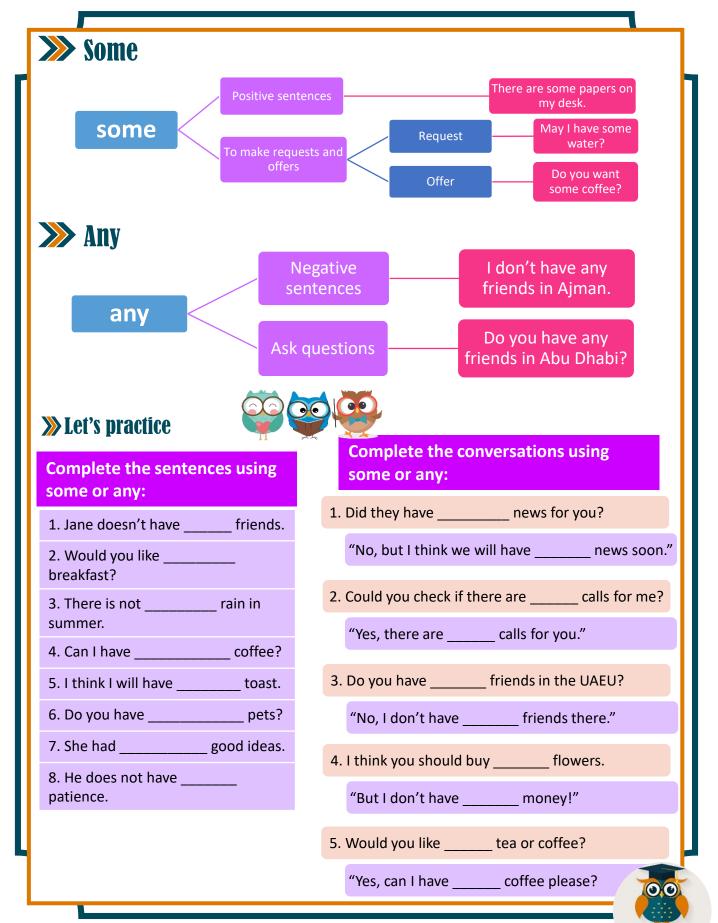
>>> Let's practice

Use <u>How much</u> or <u>How many</u> to form a question:

1	eggs did you buy ?	2 night?	coffee did you drink last
3classroom?	girls are there in your	4	are the oranges?
5	time have you got to play?	6	stars can you see in the sky?
7your tea?	sugar would you like in	8 bike?	money did you pay for your
9 night?	hours do you sleep every	10 know?	Spanish words do you



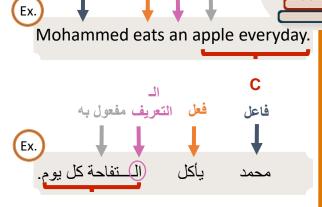




تركيب الجملة SVC \chi

- * S stands for Subject اســــم
- * V stands for Verb
- * A stands for Article الـ التعريف
- * O <u>stands for</u> Object مفعول بسه
- * C stands for Complement تكملة الجملة





>>> Let's practice

تكملة الجملة

Find the subject, verb, article and object in the following sentences:

Sentence	Subject	Verb	Article	Object
1. Jane reads a book.				
2. I need the pen.				
3. They sell cars.				

>>> Articles

غير معروف مفرد unknown singular غير معروف حروف العلة مفرد An unknown singular [a,e,i,o,u] مفرد أو جمع معروف The Singular or Known plural غير معروف Zero جمع Plural unknown **Article**

Fill in the sentences using a, an, the or X (for zero article).

- 1. We enjoyed our trip. _____ hotel was very nice.
- 2. Sir, can I borrow _____ iPad? My iPad is not working.
- 3. Yesterday, I bought _____ new markers to use them in the class today.
- 4. Can you please open _____ window?
- 5. Mark and Mary have two kids, _____ boy and ____ girl.

Ex.

cal read a book.

cal can give you the book.

cal can read the books.

cal will read books about economy this weekend.

>>> Let's practice



Reorder the words to make a correct sentence:

1. London/ where/ is			

- 2. wild animals/ they/ see/ in the jungle
- 3. I/ see/ want/ to/ Burj Khalifa.
- 4. cannot/buy/dress/this/I
- 5. my friend/last night/us/visited

>>> Past simple (Regular vs Irregular)



To use a regular verb in the Past tense you should add -d, -ed, or -ied to the verb.

عند استخدام الفعل العادي في الماضي يجب إضافة d, -ed, or -ied- للفعل.

- Ex. ► Arrive → arrived
 - ▶ Work → work<u>ed</u>
 - Study → studied

Complete the sentence with the past tense form of the verb

- 1. My family and I (live) in London when I was young.
- 2. I (wait) ten minutes for the bus.
- 3. When I was a baby, I (cry) a lot.

Irregular verbs They don't take any additions change to another word or stay the same.

الأفعال الشاذة تتغير أو تبقى كما هي ولا تضاف إليها أي إضافات.

Fx		
	• Go → went	\neg
	🔷 eat 🔿 ate	
	🏓 put → put	

Complete the sentence with the past tense form of the verb

- 1. We (buy) _____ some sandwiches and fresh fruits.
- 2. They (see) _____ a huge elephant at the zoo.
- 3. The plane (fly) _____ at 8:00 pm yesterday.

>>> Past simple (Negative)

Pronouns ضمائر	Auxiliary verbs أفعال مساعدة	
She		
Не		
It	Did not (Didn't)	Infinitive Verb
I		فعل مجرد
We	(5.3)	
They		
You		

Example:

- She didn't play piano yesterday.
- John didn't read stories since he was 7 years old.

>>> Let's practice

Create your own sentences using the grammar rule:

- 1. (I) _____
- 2. (SN) _____



>>> Past simple (Question)

Auxiliary verbs أفعال مساعدة	Pronouns ضمائر		
	She		
	Не		?
Did	It	Infinitive Verb	
	I	فعل مجرد	
	We		
	They		
	You		

Example:

- Did you travel last summer?
- Did Leila come to the party last night?

>>> Let's practice

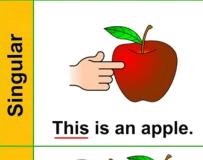
Create your own sentences using the grammar rule:

- 1. (I) _____
- (SN) _____





>>> This That These Those





That is an apple.







Those are apples.

مفرد Singular

This

That بعيد

جمع Plural

These قريب

Those بعيد



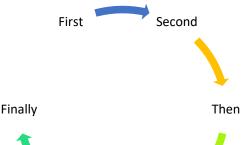
Plural

>>> Let's practice

1					
2	1is a camera.				
a. This b. These c. That d. Those 3	a. This	b. These	c. That	d. Those	
3	2 a	re balls.			
a. This b. These c. That d. Those 4	a. This	b. These	c. That	d. Those	
4	3is a kite.				
a. This b. These c. That d. Those 5is a pen. a. This b. These c. That d. Those 6are chairs.	a. This	b. These	c. That	d. Those	200
5is a pen. a. This b. These c. That d. Those 6are chairs.	4 a	4 are watches.			
a. This b. These c. That d. Those 6 are chairs.	a. This	b. These	c. That	d. Those	
6 are chairs.	5is	5is a pen.			
	a. This	b. These	c. That	d. Those	
a. This b. These c. That d. Those	6 are chairs.				
	a. This	b. These	c. That	d. Those	T M M



first, second, then, next, after that, finally, before, after



Sequence linkers are used to show the order of events in a story or the importance of ideas in an essay.

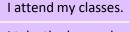




>>> Let's practice

Reorder the events





I take the bus and go to school.

I brush my teeth and wash my face.

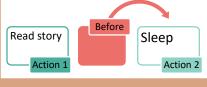
I get up at 6 o'clock.

I leave school at 2:30 o'clock.

I eat my breakfast at 7:30 o'clock.







I read a story **before** I go to sleep.

Before





Before I go to sleep, I read a story.



After



>>> Let's practice

Complete the sentences:

- 1. My kids love to play outside they come from school.
- 2. I go to bed, I like to take a hot shower.
- 3. My friend buys coffee everyday _____ she goes to work.
- he finishes his work, he calls me.